**DECLARATION**

Declaration is to be given by the Bidder at the time of submission of the completed tender document

I / We have read the terms and conditions of the tender document carefully and diligently. I / We have submitted the tender having studied, understood and accepted the full implications of the agreement.

The requirement of the tender agreement stated above will be fulfilled by me / us to the satisfaction of the contract and authority.

Present address of the agency:

Permanent address of the agency:

Telephone/mobile no’s of the agency:

Type and quantity of Vehicles quoted:

 Name of the contractor : …………….

 Signature : …………………...

Note: This declaration shall be typed on A4 size paper with all details signed and scanned copy is to be uploaded in e-portal.

###### FORM II

MEMORANDUM

 Name of work: **Providing 2 A.C Vehicles along with driver on hire basis for 12 months to Mangaluru Smart City Limited officials**

I / We remitted Rs……………………………. Vide TRANSACTION No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ dt\_\_\_\_\_\_\_\_\_\_\_\_\_ Bank\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ towards Earnest Money through e-portal. The Earnest money bears no interest.

Should my/our tender be accepted I/We agree to pay 5% of the contract value security deposit for the due fulfillment of the contract at the time of executing agreement in the form of FDR / DD for full period. Alternatively, the tenderer may opt for recovery of Security Deposit from their monthly Running bills proportionately.

If this tender be accepted, I / We agree to abide by and fulfill all the terms and provisions of the said conditions of contract annexed or in default thereof forfeit and pay to the Office the sum of money mentioned in the said condition without prejudice to any other right of the Office.

I/We hereby distinctly and expressly declare and acknowledge that before the submission of this tender, I/We have carefully read the instructions and I / We have made examination of contract documents and locations where such work is to be done.

I/We distinctly agree that I/We would hereafter make no claim or demand upon the Office based upon or arising out of any alleged misunderstanding or misconceptions or mistake on my/our part of the said contract, agreements, stipulations, restrictions and conditions.

If upon written information to me / us by the Managing Director or an officer authorized by him I / We fail to attend the office on the date there in fixed and if upon intimation being given to me/us by the Managing Director of the acceptance of the tender or fail to enter into agreement as defined in the tender notice, then I / We agree to the forfeiture of the Earnest Money.

Any notice required to be served on me/us shall be sufficiently served on me/us by post (registered or ordinary) or left at my/our address given.

I/we fully understand the terms and agreements of the contract to be entered into between me/us and the Office and the written agreement shall be foundation of the right of both the parties and the contract shall not be deemed to be complete until an agreement has been signed by me / us and authorized by the proper office authorized to enter into contract by the Office.

Date………………………………

 Witness …………………………… Contractor ………………………………

 **(This should be neatly typed in the letter head of bidder and after filling up the details and striking out the not applicable points and signing the same, scanned copy should be uploaded in the technical bid).**

**Bid should contain the following documents:**

a)The declaration by the bidder that none of his contracts have been

 terminated/foreclosed on Account of his default in MSCL or elsewhere during last

 five years.

b) **SCANNED COPIES OF THE FOLLOWING: (Also see Annexure-1)**

1) Income tax returns

2) PAN card

3) RTO registration

4) Under taking from the owner of the vehicle that he will let out the vehicle to the

 Agency till the end of the contract period or lease agreement for one years with the

 Owner of the vehicle.

c) Documentary evidence for as per requirements.

**Financial bid**

Price schedule for Vehicles (Annexure 2)

**ANNEXURE-1**

**Technical Bid**

|  |
| --- |
| **Technical bid details**  |
| **Sl no** | **Details to be furnished** | **Documents to be submitted by the agency** |
| **1** | **Details of the bidder** | a.Name  |
| b.Phone and fax Number (Officer) |
| c.E-mail ID |
| d.Local address for communication with proof |
| e.Passport size Photograph |
| f. Driving license |
| **2** | **Registration certificate**  | a.RTO registration  |
| b.Registration certificate of the travel agency |
| c.PAN card registration |
| **3** | **Turnover details** | a. Balance sheet and IT returns statements of 2018-19,2019-20,2020-21 |
| **4** | **Vehicle details** | a. Number of vehicles owned . |
| b.Number of vehicles taken on lease. |
| c.Total number of vehicle available at his disposal. |
| d. RC copy |
| e. Vehicle insurance as on date |
| F.RC Book & FC copy  |
| g.Vehicle Permit copy  |

**ANNEXURE-2**

**PRICE SCHEDULE FOR A.C VEHICLES 5 Seater**

|  |  |
| --- | --- |
|  Place of work / duty. | MANGALURU SMART CITY LIMITED, MANGALURU AND OUT-STATION |
| Model  **(**must be registered on or after 31.03.2019**)** | **A.C Vehicle** |
|  Normal Duty hours per day  | **Average 10 Hrs** |
| Type / variant of vehicle offered by the agency | **Type/Variant of Vehicle:** Tayota, Etios, Maruthi Swift Desire, Hyundai Excent, more than 1200cc and not above 1500cc. |

**A.C Vehicles**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl no** |  **Four Wheeler A/C Vehicles** | **Rs. In Figures** | **Rs. In Words** |
| 1. | a.Hire charges per vehicle per month for running 2500 Kms or 300 Hours per month (including Sunday's and holiday's). Including driver salary, PF, IT, road tax, comprehensive insurance, registration, FC, spare, repair / maintenance cost and any other statutory & other charges. | Quote Rate Through E-Portal only | Quote Rate Through E-Portal only |
| 2 | b .Rate of hire charges per Kms beyond 2500 Kms per month  | Fixed to Rs.12 per Km | Fixed to Twelve Rupees per km |
| 3 | c .Rate per hour after 300 Hours per month. | Fixed to Rs.150 per Hour | Fixed to One Hundred Fifty rupees per hour |
| **NOTE :** |
| **For the purpose of evaluation, the rate quoted for sl no 1(a) items will only be considered for the selection of the lowest bid of the respective vehicles.** |

 **Seal/ Signature of the supplier**